



Sustainability Policy September 2026

1. Policy Statement

School Consultancy Programme recognises the importance of protecting the environment and is committed to operating its business in an environmentally responsible and sustainable manner.

As a home-based consultancy, we aim to minimise our environmental impact through responsible use of resources, reducing unnecessary waste, limiting paper consumption, and making use of renewable energy wherever possible.

2. Sustainable Travel

Wherever reasonably possible, public transport is used for business-related travel. This helps to reduce reliance on private vehicles, lower carbon emissions, and support more sustainable methods of transportation.

Where travel is necessary, consideration will be given to the most environmentally responsible and practical option available.

3. Electronic Records and Reduced Paper Use

School Consultancy Programme maintains business records electronically wherever possible. This approach reduces the need for printing and helps minimise paper consumption.

Documents are shared, stored, and managed electronically where practical, reducing waste and supporting a more efficient and environmentally conscious way of working.

Printing is kept to a minimum and is only undertaken where there is a genuine business requirement.

4. Paper and Confidential Waste Recycling

Where paper documents are no longer required, confidential documents are securely shredded before disposal.

Shredded paper and other suitable paper waste are disposed of through paper recycling. This supports the responsible management of waste and helps reduce the amount of material sent to landfill.

5. Renewable Energy

The business operates from a home-based office. Electricity used by the office is provided through renewable energy sources, including solar and wind farm-generated energy.

The use of renewable energy helps to reduce reliance on fossil fuels and supports the business's commitment to reducing its carbon footprint.

6. Continuous Improvement

School Consultancy Programme is committed to continually reviewing its working practices to identify further opportunities to improve environmental sustainability.

As the business develops, consideration will be given to additional measures such as reducing resource consumption, minimising waste, using environmentally responsible suppliers where practical, and encouraging sustainable working practices.

7. Responsibility

Responsibility for implementing and maintaining this policy rests with Sue Fraser, the director of School Consultancy Programme. Questions related to sustainability should be directed to suefraser@schoolconsultancyprogramme.co.uk

This policy will be reviewed annually, or sooner if there are significant changes to the business or its working practices.

Next Review Date: September 2027